

## Women of Distinction Leadership Awards

### Nomination Form – Event Date: Thursday, June 20, 2024

This award honors those who identify as female and have demonstrated a commitment to our mission to eliminate racism and empower women. These women can be leaders in their field, unsung heroes, or representing a population that is often overlooked. Please be creative and authentic when submitting a nomination. It is all about telling the story of who your nominee is and why she deserves to be recognized. Tell it with commitment, passion, authenticity, and truth. We look forward to learning more!

Please review criteria and FAQs at

<https://www.ywcamadison.org/what-were-doing/race-gender-equity/women-of-distinction/>

#### Nomination Guidelines Checklist:

- Check to see that the nominee has not already received the award. See the full list of past recipients at [www.ywcamadison.org/what-were-doing/race-gender-equity/women-of-distinction/women-of-distinction-academy/](https://www.ywcamadison.org/what-were-doing/race-gender-equity/women-of-distinction/women-of-distinction-academy/).
- Confirm that you are not an immediate family member of the nominee. She is not your parent, child, or partner.
- The nominee is not a YWCA staff member, current board member, or Women of Distinction committee member.
- The nominee is not seeking elected office this year.
- The nominee lives, works/volunteers in Dane County.

#### Woman of Distinction Nomination Components

##### Written Submission

If you chose to submit a paper copy, please submit the following:

- a. *Nomination Form*: Complete the nomination form below. **Responses to each question have word limits.**
- b. *Support Forms*: Each submission requires an additional endorsement: <https://www.ywcamadison.org/what-were-doing/race-gender-equity/women-of-distinction/women-of-distinction-rules-disclaimers-faqs/> (*Consider someone who knows different aspects of the nominee's work.*)
- c. Do not submit additional materials other than those requested. They will not be considered.

##### Audio/Video Submission Formats

Please feel free to submit a video, audio or creative writing piece. You must have at least one other collaborator involved in the piece, in lieu of an additional support form. Please make sure the piece addresses the questions in the nomination, as this is how the nominees will be ranked and chosen.

If you chose to submit an alternative and creative submission, please submit the following:

- a. Cover Page
- b. Creative piece; video file, audio file or creative writing - see specific directions below
  - a. Who you are (name and relationship with the nominee)
  - b. Response to each of the questions outlined in the nomination form
  - c. At least two individuals (including yourself) must be represented in the submission OR the piece must be submitted with a [support form](#) complete by a second individual.
- c. Do not submit additional materials other than those requested. They will not be considered.

##### Audio/Video Submission Guidelines

- Submit a short (3-5 minute), cell-phone quality video (*no need for state-of-the-art technology*)
- Production-quality videos will not be a deciding factor in the selection process
- **Videos/Audio over five minutes will not be considered**
- Videos must be submitted via YouTube, Vimeo, Google Link or some other video hosting platform.
- Share link to your video along with cover page to [nominations@ywcamadison.org](mailto:nominations@ywcamadison.org).

If you have any complications, please contact Jay Young at [jyoung@ywcamadison.org](mailto:jyoung@ywcamadison.org) or 608-395-2198.

### **How To Upload Your Audio/Video**

#### Uploading an audio /video:

Once your audio/video file has been recorded on your phone, mobile device, or camera please upload it to YouTube, Vimeo, etc. If your organization/program/initiative has its own YouTube or Vimeo Channel, feel free to upload it there. When your upload is complete, please forward the audio/video link and completed cover page to [nominations@ywcamadison.org](mailto:nominations@ywcamadison.org).

If you have issues with any of these steps, please reach out to Jay Young at [jyoung@ywcamadison.org](mailto:jyoung@ywcamadison.org) or at (608) 395-2198.

#### Audio/Video Permission:

By submitting the video for consideration, the nominator understands and agrees that the video could be posted on YWCA Madison's website where it will be publicly available or pieces transcribed for press and marketing purposes. By the nominator agreeing to posting, this means that anyone else in the audio/video also agrees.

### **Important Dates**

Nominations are due **4:00 p.m. on Friday, March 22, 2024**, via email to [nominations@ywcamadison.org](mailto:nominations@ywcamadison.org) or dropped off at 2040 S. Park Street. **No exceptions to this deadline will be made except for an official nomination extension.**

Award recipients must be present at the awards ceremony on Thursday, June 20, 2024, from 5:30 p.m. to 7:30 p.m., to receive the award.

## Women of Distinction Leadership Award Cover Page

### My contact information

Nominator's Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Mobile/Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Title: \_\_\_\_\_

### Contact information of the person I am nominating:

Nominee's Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Mobile/Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Title: \_\_\_\_\_

### Nominee Demographics:

In keeping with YWCA's mission to eliminate racism and empower women, YWCA Madison ensures that the Women of Distinction Leadership Award recipients reflect the rich diversity of the Dane County community. Please help us to achieve this goal by indicating the racial or ethnic group with which the nominee identifies. **(Please mark all that apply.)**

- |   |  |
|---|--|
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Native Hawaiian or Asian Pacific Islander                             |
| <input type="checkbox"/> Asian                            | <input type="checkbox"/> White   |
| <input type="checkbox"/> Black or African American        | <input type="checkbox"/> Please note if nominee identifies differently than the options above: |
| <input type="checkbox"/> Latina or Hispanic               |  |

### What additional underrepresented populations (if any) does the nominee represent?

Is the nominee aware that you are nominating her?  Yes  No

Nomination Type:  Written  Audio/Video

### Written Submission Checklist:

- I have completed all fields of the nomination form.
- I am submitting a support form completed by another individual.
- I am submitting the cover page with the nomination.
- I have kept a copy of the nomination materials. I understand that all materials will not be returned to me.

### Audio/Video Submission Checklist:

- I have included the input of another individual in the creation of this audio/video submission OR submitted a support form completed by another individual other than myself.
- I am submitting the cover page with the link to the nomination video/audio file.

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*URL for video/audio submission*

- I have uploaded the materials and submitted the link per the instructions.

## Women of Distinction Leadership Award Nomination Questions

- 1. Eliminating Racism & Empowering Women:** How has the nominee shown that she actively supports YWCA Madison’s mission of eliminating racism and empowering women, and promoting peace, justice, freedom, and dignity for all? (Answer limit: 500 words):
  
- 2. Role Model:** Describe how this person has served as a role model for others in her community or her profession. (Answer limit: 500 words):
  
- 3. Leadership:** How has the nominee demonstrated sustained excellence, accomplishment, and creativity in her sphere of influence? How has she demonstrated leadership in our community? Please give specifics of what the nominee has achieved within Dane County. (Answer limit: 500 words)
  
- 4. Community Involvement:** How has the nominee given back to the community through her time, talent, and/or resources? How has the nominee shown initiative or taken on a leadership role as a volunteer? (Answer limit: 500 words)

### Written Nomination

I’ve included a Support Form completed by another individual.

Yes  No

### Video/Audio Nomination

I’ve included another individual in the audio/video submission.

Yes  No

If No, did you include a Support Form completed by another individual?

Yes  No

### NOMINATION DEADLINE

Submit [nominations@ywcamadison.org](mailto:nominations@ywcamadison.org) or 2040 S. Park St. | Madison, WI 53703  
by **4 p.m. on Friday, March 22, 2024**

**Questions?** Call Jay Young at 608-395-2198, email [jyoung@ywcamadison.org](mailto:jyoung@ywcamadison.org) or visit [www.ywcamadison.org/what-were-doing/race-gender-equity/women-of-distinction/](http://www.ywcamadison.org/what-were-doing/race-gender-equity/women-of-distinction/).

**Alternative format needed?** If you need an interpreter, translator, materials in alternate formats or other accommodations to nominate a Woman of Distinction, please contact Jay Young at 608-395-2198 or by email at [jyoung@ywcamadison.org](mailto:jyoung@ywcamadison.org).

**¿Habla español?** Si usted necesita ayuda con este formulario, llame al 608.257.1436, opción 5, o comuníquese con Jay por correo electrónico a [jyoung@ywcamadison.org](mailto:jyoung@ywcamadison.org) para ser conectado con un voluntario que habla español y le puede ayudar con el proceso de nominación.