

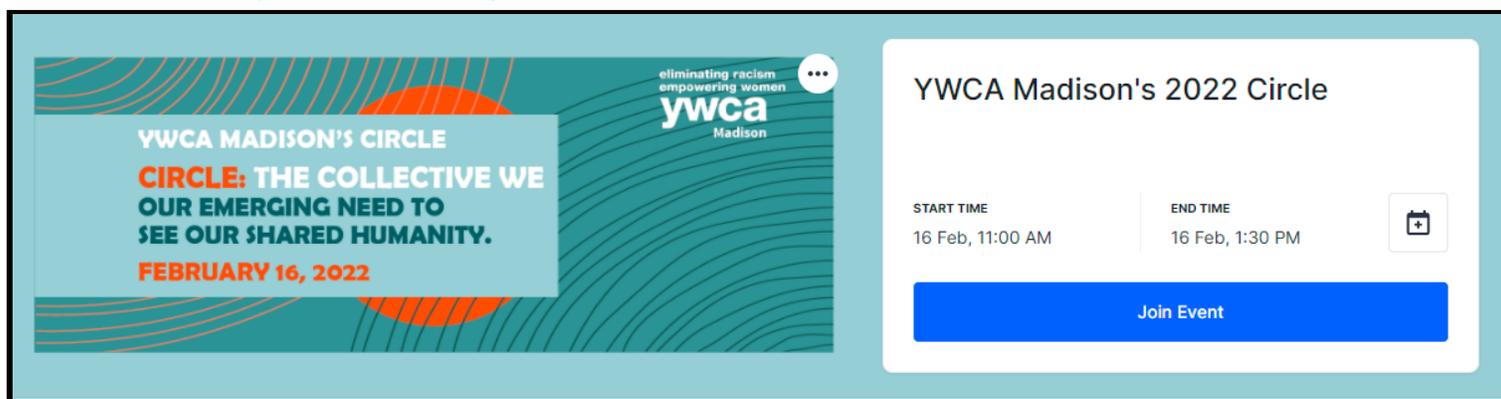
Thank you for joining us at YWCA Madison Circle on February 16, 2022.
The event will take place on Hopin. Please follow the directions below to join us.

IF YOU ARE FAMILIAR WITH HOPIN, GO HERE:

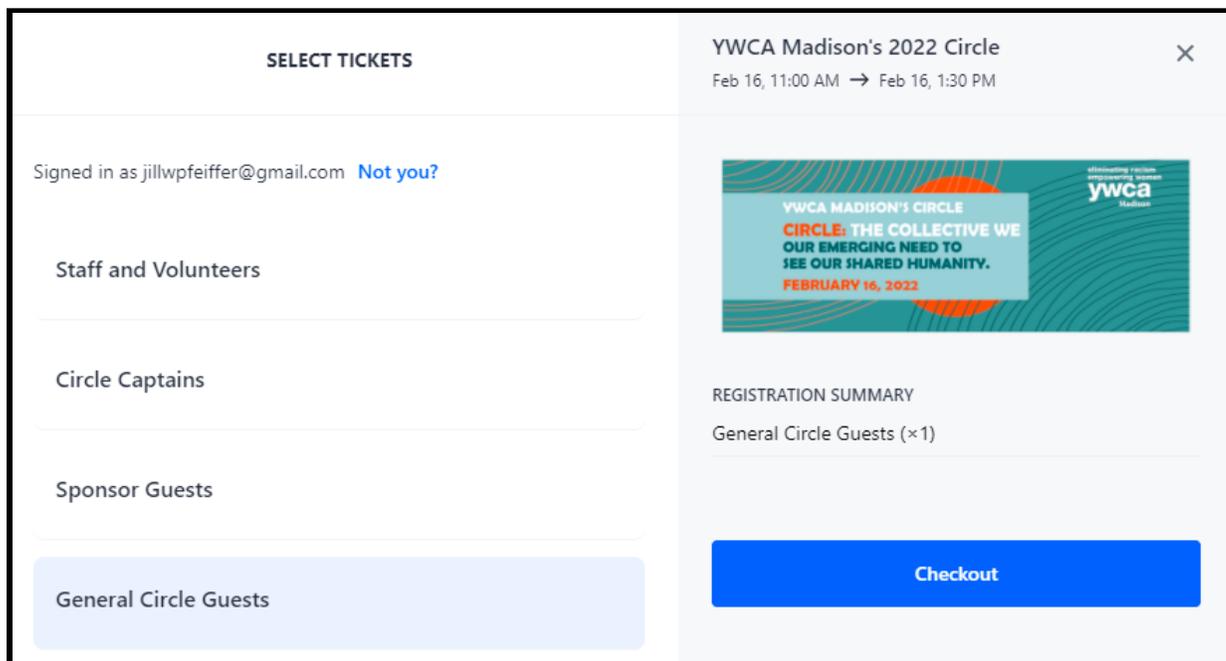
<https://hopin.com/events/ywca-madison-s-2022-circle>

IF YOU DO NOT YET HAVE A HOPIN ACCOUNT, HERE ARE DETAILS:

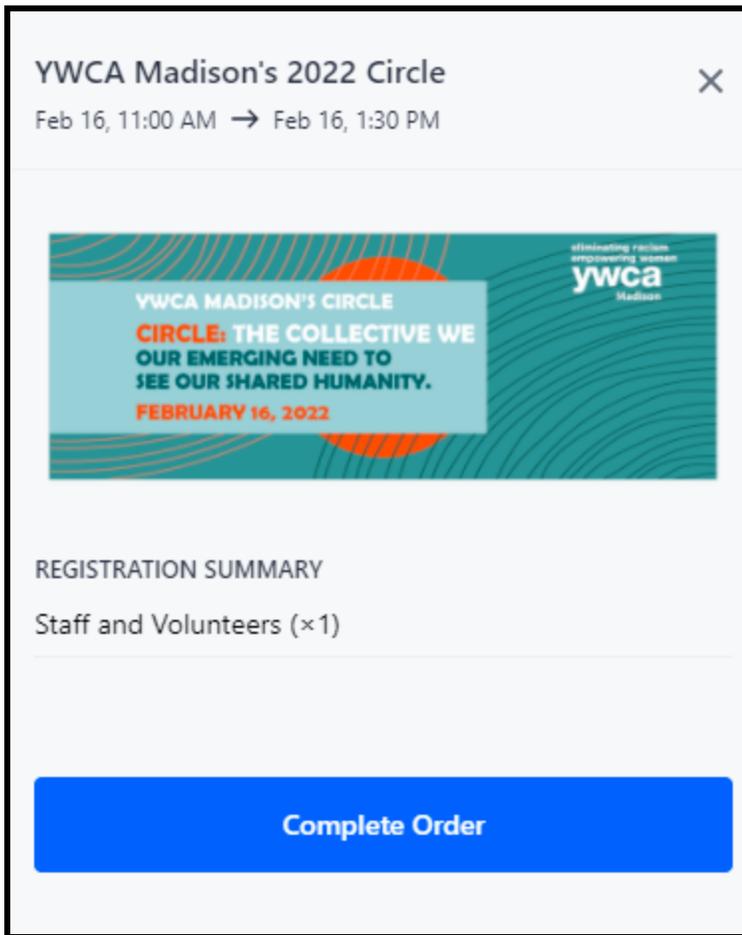
1. Enter this URL: <https://hopin.com/events/ywca-madison-s-2022-circle>
2. Join the event (blue button below)



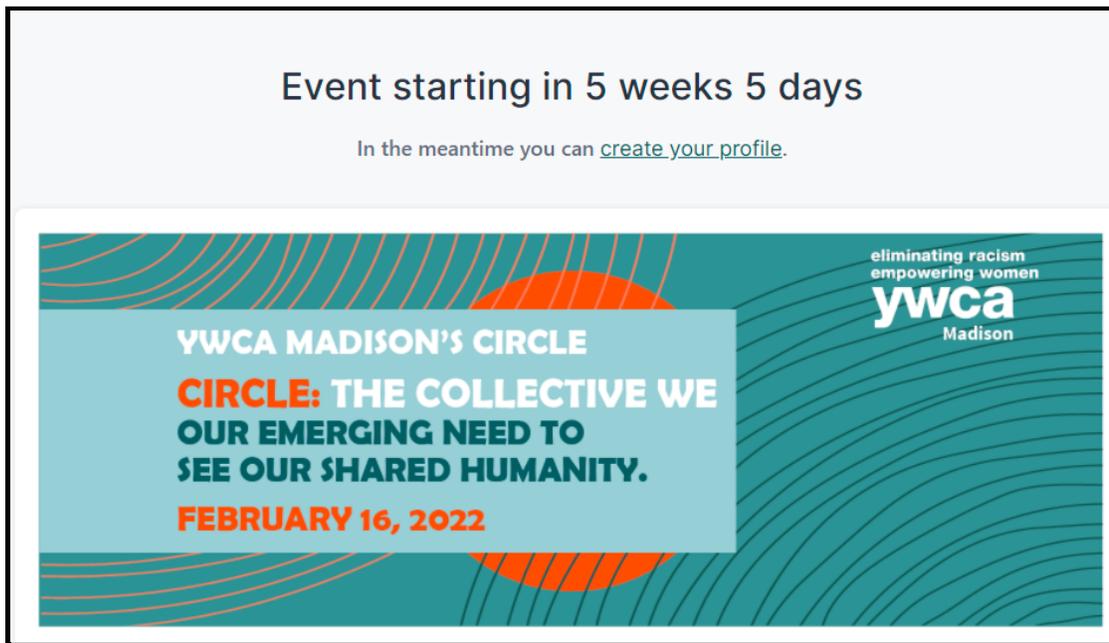
3. Select your ticket type. **Please use the same email address that you plan to use when you attend Circle.** Please choose from the options below that best describes your ticket type. Select your ticket type and hit "CHECK OUT."



4. You'll fill out some personal information and complete your order by clicking the blue button:



5. You are registered for the event! Your page will look like this. You may add the event to your calendar.



6. If you return to Hopin.com, you will have this event in your profile. It will look like this.

Hello!

Your upcoming events



YWCA Madison's 2022 Circle

Hosted by YWCA Madison

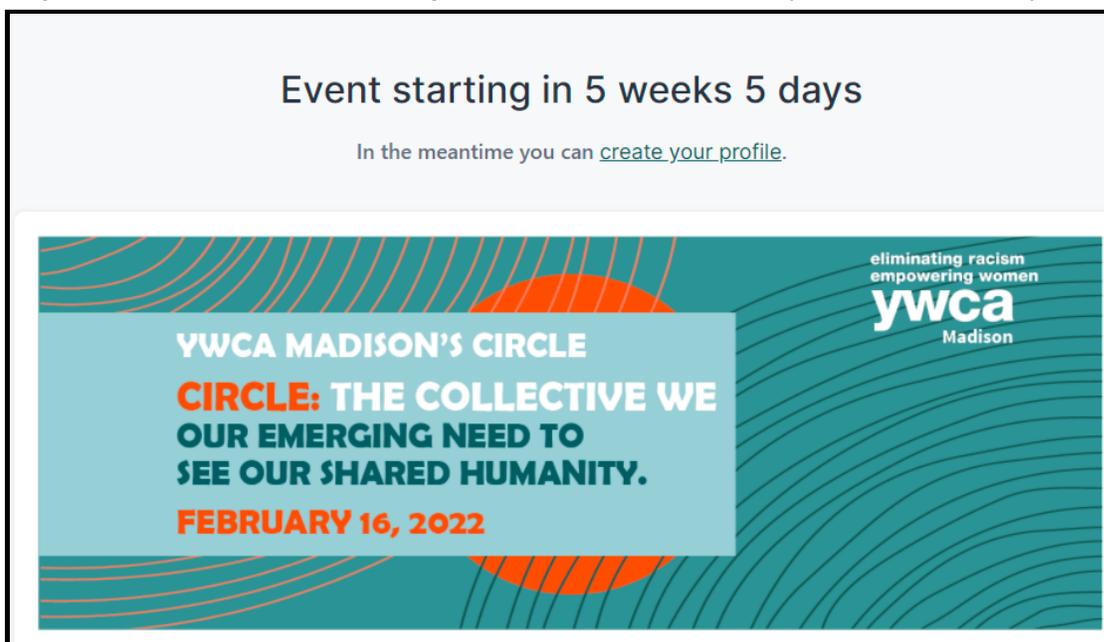
Here is a [short video which explains how Hopin works](#). We promise, it's fun and not too difficult to figure out!

IF YOU DO HAVE A HOPIN ACCOUNT

1. Enter this URL: <https://hopin.com/events/ywca-madison-s-2022-circle>
2. Next, you will be asked to select your ticket type. Please choose from the options below that best describes your ticket type. Fill out the ticket type and personal info along the right hand side and hit "CHECK OUT."

The screenshot shows the 'SELECT TICKETS' interface for the event 'YWCA Madison's 2022 Circle' on Feb 16, 11:00 AM to Feb 16, 1:30 PM. The user is signed in as jillwpfeiffer@gmail.com. On the left, there are four ticket type options: 'Staff and Volunteers', 'Circle Captains', 'Sponsor Guests', and 'General Circle Guests'. The 'General Circle Guests' option is selected. On the right, there is a promotional banner for the event with the text: 'YWCA MADISON'S CIRCLE', 'CIRCLE: THE COLLECTIVE WE OUR EMERGING NEED TO SEE OUR SHARED HUMANITY.', and 'FEBRUARY 16, 2022'. Below the banner is a 'REGISTRATION SUMMARY' section showing 'General Circle Guests ($\times 1$)'. A blue 'Checkout' button is located at the bottom right.

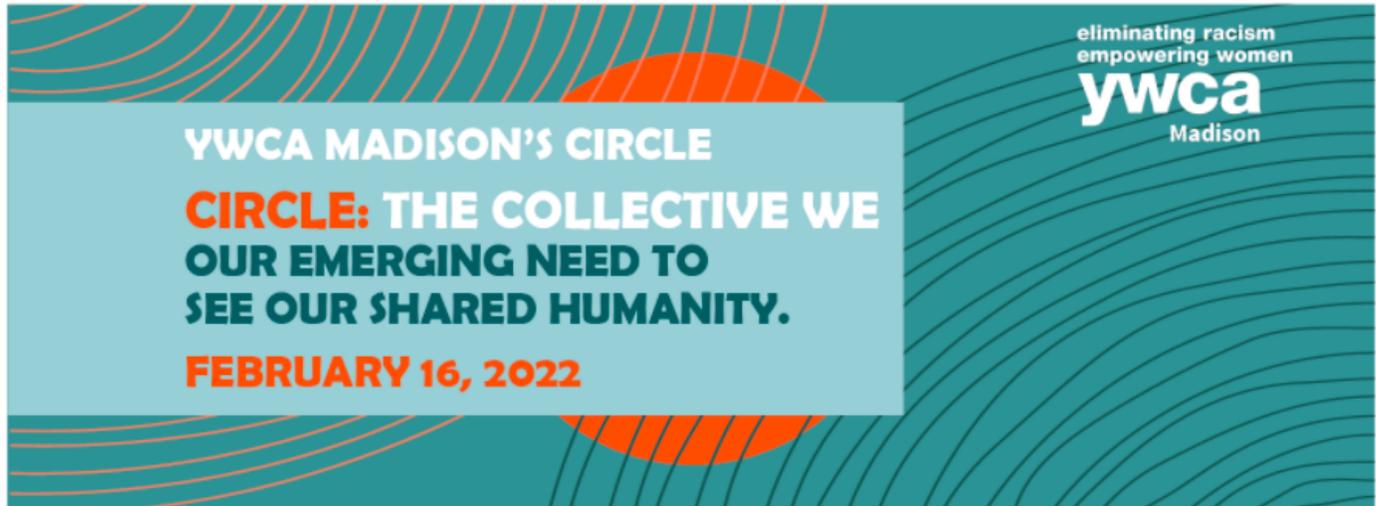
3. The next page will ask you for your existing Hopin account email address and password. **Please use the same email address that you plan to use when you attend Circle.**
4. You are registered for the event! Your page will look like this. You may add the event to your calendar.



5. If you return to Hopin.com, you will have this event in your profile.

Hello!

Your upcoming events



YWCA Madison's 2022 Circle

Hosted by YWCA Madison

If you are having difficulty registering, please reach out to Jill W. Pfeiffer at jpfeiffer@ywcamadison.org. Please leave the best phone number to reach you at. Jill will call you back and walk you through the process.