



YWCA Madison
101 E. Mifflin Street | Suite 100
Madison WI, 53703 | 608-257-1436

YWCA MADISON HOUSING APPLICATION

** Thank you for applying to housing at YWCA. Your housing application will be processed after you submit a complete application, meet with YWCA staff for an application interview, and complete an income certification. YWCA staff process applications in the order they are received. To confirm your application has been received you can call (608)257-1436 option 2. Esta solicitud también está disponible en Español. Esta aplicación está disponible en español en la página web de la YWCA, y en la recepción de nuestro edificio en el centro.**

Today's Date / / Desired Move-In Date / /

YWCA Housing Program Applying to:

Please provide information for each household member.

Table with 3 columns: First Name, Middle Initial, Last Name; Relationship; Date of Birth

Phone Number (or Message #): Email Address:

Please list any other names you have gone by: What is your preferred name and/or pronouns?

Are you a full-time student? If yes, where?

Referred to the YWCA by:

Have you ever lived at the YWCA before? If yes, when? Have you applied to the YWCA before? If yes, when?

Do you need special accommodations for accessibility? YES NO (circle one)

Accommodation Requested:

Accessible Bathroom Required: YES NO (circle one)

Housing History & References: List ALL landlords and places that you have stayed in the past year (You may attach additional sheets if necessary)

Present Address:

From (month/year) to

Landlord: Landlord's Phone # Landlord's Fax #

Landlord's Address:

Reason For Leaving:

Previous Address:

From (month/year) to

Landlord: _____ Landlord's Phone # _____ Landlord's Fax # _____

Landlord's Address: _____

Reason For Leaving: _____

Previous Address: _____

From (month/year) _____ to _____

Landlord: _____ Landlord's Phone # _____ Landlord's Fax # _____

Landlord's Address: _____

Reason For Leaving: _____

In the past 2 years, have you ever been removed, evicted, or asked to leave prior housing? If so, please explain:

Employment/Income Source(s):

Income Source: _____ Monthly Income \$: _____

Contact Person: _____ Phone Number (_____)

Address: _____ Fax: _____

Additional Source: _____ Monthly Income \$: _____

Contact Person: _____ Phone Number (_____)

Address: _____ Fax: _____

****If you have Social Security income, please bring your award letter to your interview, if available****

Personal Reference or Professional Reference: Examples - Pastor, Mentor, Close Friend or Family, etc.

Name: _____ Relationship: _____ Number of years known: _____

Address: _____ Zip _____

Telephone # _____ Work Phone # _____ Fax # _____

Receipt of Notice

Do you want a written notice if your application is denied (circle one)? Yes No Initials: _____

If yes, I would like it mailed to: _____
NAME ADDRESS CITY STATE ZIP

Criminal Background Check

YWCA Madison conducts a criminal background check on all applicants

An application will be denied for the following: Past criminal conviction record for offenses that would substantially threaten the health, safety, or right to peaceful enjoyment of the property by other tenants, employees of YWCA Madison, or the property of YWCA Madison. For example:

- Criminal activity involving violence to persons including, but not limited to, murder, child abuse, sexual assault, battery, aggravated assault, assault with a deadly weapon.
- Criminal activity involving violence to or destruction of property including, but not limited to, arson, vandalism, theft, burglary, criminal trespass to a dwelling.
- Manufacture of a controlled substance.
- Operating a drug dwelling.

Consideration will be made and the application may not be denied if the applicant can demonstrate affirmative, proactive success in addressing the underlying activity that substantially threatens the health, safety, or right to peaceful enjoyment of the property. This includes but is not limited to making payment arrangements for past housing related debts, and/or a letter of support by a case worker or support service provider.

Convictions are only considered if less than 2 years have passed since the date of the conviction. Please note: No time limit applies if the offense must be reported under the Sex Offender Reporting Requirements.

Is there anything you would like to explain related to your criminal background?

Release Authorization

If you have an advocate who is assisting you with seeking housing we must have your permission to share application information. Please complete the information below.

I authorize the YWCA to release and obtain any information pertaining to my housing application from the following individuals or agencies:

Advocate/Case Manager Name	Agency	Phone
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Address	City	State	ZIP	email address
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Advocate/Case Manager Name	Agency	Phone
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Address	City	State	ZIP	email address
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Signature Clause

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for residency as may be necessary, and I authorize the YWCA to contact the persons or agencies listed on this application for the purpose of determining my ability to live in the YWCA residence. This includes releasing to and obtaining information from those persons or agencies listed on this application.

I understand that any misrepresentations will result in the denial of my application. I have read this application and understand it.

THIS APPLICATION IS NOT A RENTAL AGREEMENT, CONTRACT OR LEASE. ALL APPLICATIONS ARE SUBJECT TO THE APPROVAL OF THE OWNER OR MANAGING AGENT.

Signature	Date
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